

**BOARD OF TRUSTEES  
BALTIMORE CITY COMMUNITY COLLEGE  
FINANCE COMMITTEE**

September Agenda | 8:00 AM September 12, 2024 (Virtual Zoom Meeting)

Meeting Link: <https://bccc-edu.zoom.us/j/99523843283?pwd=ok7EfqDbbMJIB1xy4UST5azKULVCYJ.1&from=addon>

<b>I.</b>	<b>Call to Order (Vote)</b>	Mr. Kurt L. Schmoke, <i>Chair</i>
<b>II.</b>	<b>Procurement Policies and Procedures (Overview)</b>	Mr. Kurt L. Schmoke, <i>Chair</i>
<b>III.</b>	<b>Procurements Exceeding \$25,000 to \$99,999 (Informational)</b>	Mr. Kurt L. Schmoke, <i>Chair</i> Ms. Anna Lansaw
	a. Strategic Planning Online Platform (Cordance, LLC)	\$83,272.00
	b. Microsoft HoloLens (Microsoft Corporation)	\$42,000.00
	c. Adobe Creative Cloud / Sign Subscriptions (Bell Techlogix Inc.)	\$45,956.96
	d. IT Helpdesk Ticketing Management System (Freshworks Inc.)	\$45,987.00
	e. Dental Kits (Hu-Friedy MFG)	\$52,705.23
	f. Textbooks/ Access Codes (Cengage Learning Inc.)	\$161,200.75
	g. Access Codes (Cengage Learning Inc.)	\$25,896.00
	h. Textbooks (Elsevier, Inc.)	\$38,174.06
	i. Textbooks/ Access Codes (Pearson Education Inc.)	\$238,751.89
	j. Textbooks/ Access Codes (McGraw-Hill)	\$60,372.50
	k. Textbooks/ Access Codes (McGraw-Hill)	\$235,569.00
	l. LSB Gas Leak Repair (Warrior Plumbing & Heating Inc.)	\$28,654.00
<b>IV.</b>	<b>Pre-Approval Procurement(s) exceeding \$100,000 (Vote)</b>	Mr. Kurt L. Schmoke, <i>Chair</i> Mr. Michael Thomas, <i>VP of WDCE</i>
	a. Architectural & Engineering Services Indefinite Quantity Contract Modification	Mr. Aubrey Bascombe, <i>CFO</i> Ms. Anna Lansaw
	<b>Awardee(s):</b> Noelker and Hull (SBR designated) K. Dixon Architecture, LLC (SBR designated) Gipe Associates, Inc. (SBR designated) Colimore Architects (SBR designated) Quinn Evans Architects	
	<b>Contract Term:</b> May 1, 2023 – April 30, 2026	
	<b>Modification:</b> \$1,000,000.00	
	<b>Original Contract Amount:</b> \$500,000.00	
	<b>New Contract Amount:</b>	<b>\$1,500,000.00</b>

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| b.           | Temporary Staffing (Creative Staffing Solutions)  | \$169,500.00   |
| c.           | HVAC Preventative Maintenance & Services (Control Sources)                                | \$446,000.00   |
| <b>V.</b>    | <b>Procurement(s) exceeding \$100,000 (Vote)</b>  | Mr. Kurt L. Schmoke, <i>Chair</i><br>Mr. Michael Thomas, <i>VP of WDCE</i> |
| a.           | Renovations of Fine Arts and Main Building Energy Upgrade<br>(Southland Industries, Inc.) | \$250,000.00   |
| <b>VI.</b>   | <b>Approval Request</b> – Bookstore Fee \$24.80 per credit hour (see attached)            | Mr. Kurt L. Schmoke, <i>Chair</i><br>Mr. Aubrey Bascombe, <i>CFO</i>       |
| <b>VII.</b>  | <b>Finance Update (Informational)</b>   | Mr. Kurt L. Schmoke, <i>Chair</i><br>Mr. Aubrey Bascombe, <i>CFO</i>       |
| <b>VIII.</b> | <b>Motion for Adjournment (Vote)</b>  | Mr. Kurt L. Schmoke, <i>Chair</i>  |